

TAHOE REGIONAL PLANNING AGENCY
Research and Analysis Department
REQUEST FOR PROPOSALS (RFP)
Tahoe Travel Demand Model Updates
RFP #240007
Response to Questions

1. What is the budget available for the project?
 - a. **TRPA has not formally set a budget for this project, in part so that we can explore all available options that best meet our needs and requirements without setting any cost barriers.**
2. What programming language or languages is the existing activity-based model written in?
 - a. **The model itself is written in Java, while the user interface is written in GISDK (TransCAD's scripting language). We may be open to conversions to other languages (e.g., Python) if mutually agreed upon.**
3. Would you be open to converting to a more modern activity-based model?
 - a. **TRPA has already invested in acquiring new hardware and updated software licensing for TransCAD, however, we are open to any improvements to our activity-based model that the consultant believes will improve the accuracy of the model, depending on cost.**
4. As part of deliverable 2, in addition to generating comparisons, is consultant expected to make model adjustments in order to improve validations?
 - a. **If the model is not within tolerance during validations, model adjustments are expected.**
5. Does TRPA have number of tests in mind for dynamic validation?
 - a. **This is dependent on our planning needs and goals for the concurrent Regional Transportation Plan update, which are subject to change. In 2018, there were three dynamic validation tests: added housing units, modified recreation attractiveness, and increased transit service. Dynamic validation performed in 2018 is listed in model documentation from our last update: https://trpa-agency.github.io/travel_demand_model/index.html**
6. Does TRPA expect consultants to provide approach for optional tasks as well?
 - a. **Approach for optional tasks would be greatly appreciated, but as these are optional tasks, the consultant may choose to omit tasks they do not believe they will be able to perform.**
7. Does the 2 page limit include approach for optional tasks?
 - a. **No. We understand that there is a long list of optional tasks, and 2 pages would be overly restrictive.**
8. Should project schedule include optional tasks?
 - a. **No. Please include an estimate of time expected to complete each optional task. Given that it is unlikely all optional tasks will be performed, they need not be explicitly scheduled.**

9. Can we include a staff summaries in the body of the document and a full resumes in an Appendix not towards the page count?
 - a. **Yes.**
10. In what section do we include our scope of work?
 - a. **Please include your scope of work in the project definition section**
11. Do you want tabs to separate each section?
 - a. **This is not necessary, but the consultant may include if they wish. A simple Word document or PDF will work.**
12. Where do you want our W-9 placed?
 - a. **Please include your W-9 as a separate file in the bid submission. It will not count towards page limits.**
13. Where do you want our DBE Certifications placed?
 - a. **Please include any DBE certifications as a separate file in the bid submission. They will not count towards page limits.**